



Centre for Energy Ethics

Event Grant Scheme – Guidance Notes

Purpose of the grant

In April 2022 the CEE launched the CEE Event Grant Scheme, which provides CEE researchers at the University of St Andrews with funding to support the delivery of an event or event series in the field of energy.

Awards can be up to £2,000 and tenable for up to 12 months.

Eligibility and conditions

- Grants are available to CEE researchers at the University of St Andrews (staff and PhD candidates).
- Grants are available to cover events that relate to the field of energy.
- Applications must be submitted at least six weeks ahead of the event.
- Awards are tenable for up to 12 months.
- Awards will not be made retrospectively.
- Awards may be used to part-fund larger events.
- Awards can be held in conjunction with other awards.
- Events must publicly acknowledge the CEE funding.
- Applicants must submit a report within three months of the event to energyethics@st-andrews.ac.uk.
- Applicants must follow the procedures detailed in the [staff expenses policy](#).

Aims

The scheme is designed to support projects that:

- Increase scholarly, government and/or public understandings of and engagements with energy practices.
- Stimulate inclusive and nuanced discussion about energy research and its implications for society.
- Encourage collaborations across arts, humanities, social and natural sciences.

Eligible costs

Funds may be used to cover the direct costs relating to planning and hosting an event or event series:

- venue hire
- travel & accommodation
- catering
- travel bursaries to subsidise the cost for students to attend event
- subsistence
- marketing and promotion materials
- payment of fees/services
- digital platform

Ineligible costs

The following items are not eligible for funding:

- computer and other digital hardware
- books and other permanent resources
- copy-editing, proof-reading, and indexing
- teaching replacement costs
- publication costs

Application information

Applications can be submitted online using the [CEE Event Grant Scheme form](#). Before completing the online form, applicants should check that they comply with the eligibility requirements and ensure that all necessary information is presented in the application.

Application deadline and outcome

Applications are welcome year-round to support activities as they arise.

Applications will be reviewed by the Award Committee and applicants will be notified of the outcome within two weeks of submission.

Please contact energyethics@st-andrews.ac.uk if you have any queries.